

PART 1 - PUBLIC

Decision Maker: Renewal and Recreation PDS Committee

Date: 12th April 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME 2010-11

Contact Officer: Helen Long, Democratic Services Officer
Tel: 020 8313 4595 E-mail: helen.long@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Legal, Democratic and Customer Services

Ward: N/A

1. Reason for report

- 1.1 This report updates the Committee's work programme including reference to Working Groups commissioned by the Committee.

2. **RECOMMENDATION**

- 2.1 The Committee is invited to review its work programme.

Corporate Policy

1. Policy Status: Existing policy. PDS Committees are encouraged to review their their work programmes.
 2. BBB Priority: Vibrant Thriving Town Centres.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Renewal and Recreation Portfolio latest approved budget
 4. Total current budget for this head: £16.5m
 5. Source of funding: N/A
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Staff

1. Number of staff (current and additional): 365fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. PDS Report
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 Each PDS Committee has a responsibility to develop and review its work programme balancing the key roles of:

- holding the Executive to account
- policy development and review and
- external scrutiny.

3.2 The Committee is invited to consider its work programme having regard to guidance at Section 7 of the Scrutiny Toolkit and in consultation with the Renewal and Recreation Portfolio Holder and Chief/Senior Officers.

3.3 The Committee's work programme, updated from its previous meeting, is at **Appendix A**.

3.4 Two Working Groups established by the Committee are ongoing – they are concerned with:

- Bromley North Village – Improvement Plan and
- Libraries – The Next Steps

3.5 The Policy Development and Scrutiny Toolkit suggests that each Committee should aim to carry out no more than two or three full scale reviews each year and it offers guidance and techniques for prioritising reviews.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme reports.

RENEWAL AND RECREATION DEPARTMENT FORWARD PROGRAMME

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred		Information	Deadline to Helen Long
			From	To		
Renewal and Recreation Policy Development and Scrutiny Committee 24th January 2011						
Matter Arising from Previous Meetings	HL	No				13/01/11
Portfolio Holder Decisions	HL	No				
Draft 2011/12 budget proposals for the Portfolio	CM	No				
Work Programme	HL	No				
Bromley Economic Partnership 2nd February 2011						
Review of Terms of Reference and Structure of Partnership	MP	-				24/02/11
Update on Main Partnership Themes:		-				
Economic Development Policy	MM	-				
Town Centre Development	KM	-				
Town Centre Management	MP	-				
Business Support	MP	-				
Skills and Employment	MW	-				
Partner Updates (verbal)	All	-				
Communications Issues	AR	-				
Renewal and Recreation Policy Development and Scrutiny Committee 15th February 2011						
Matter Arising from Previous Meetings	HL	No				01/02/11
Portfolio Holder Decisions	HL	No				
Bromley Economic Partnership Agenda/Minutes from 02/02/11	HL	No				
Bromley Churchill Theatre – Essential Electrical Works	JF	Yes			Going to E&R PDS	
Budget Monitoring Report – 2010/11	CM	Yes				
Capital Programme – 3 rd Quarter	MR	Yes				

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred		Information	Deadline to Helen Long
			From	To		
Monitoring 2010/11 & 2010 Capital Review						
Bromley Adult Education Centre – Fees & Charges	MW	Yes				
Bromley Town Centre Variable Message Sign System for Car Parking	CC	Yes			Deferred to April	
Portfolio Initiative Spend 2011/12	MP	Yes				
Outcomes from the Libraries Working Group	CB	No				
Work Programme	HL	No				
Plans 1 17 th February 2011						
Development Control 8 th March 2011						
Plans 2 3 rd March 2011						
Plans 3 17 th March 2011						
Plans 4 31 st March 2011						
Renewal and Recreation Policy Development and Scrutiny Committee 12 th April 2011						
Matter Arising from Previous Meetings and Updates	HL	No			Updates is an addition to this item. It will the Chairman and Officers to provide updates on items that do not appear in the matters arising or are on a forthcoming agenda.	29/03/11
Portfolio Holder Decisions	HL	No				
Bromley Economic Partnership Agenda/Minutes from 02/02/11	HL	No				
Bromley Adult Education College – Annual Report 2010/11	MW	No				

Report Title	Report Author	Pre-Scrutiny (Y/N)	Referred		Information	Deadline to Helen Long
			From	To		
Library Service	CB	Yes				
Outcomes from Bromley North Working Group	KM	No				
Budget Monitoring Report – 2010/11	CM	Yes				
Work Programme	HL	No				
Update on progress with town centre Christmas Lights	MP	Yes				
Chairman's Annual Report	SP	No				
Libraries Fees and Charges	CB	Yes				
Bromley Economic Partnership 18 th April 2011						
Other Items to be scheduled						
Update on the Beckenham and West Wickham Town Centre Working Party (each meeting) - full update in August.						
Council's responsibilities in relation to the Olympics						
Bromley Town Centre Variable Messaging System						
Libraries Working Group						